

## DATA PROTECTION -

All information that we hold concerning you will be held and processed by The Cabinet Office strictly in accordance with the provisions of the current Data Protection Legislation, comprising the applied GDPR and the UK Data Protection Act.

Such data will be used by Cabinet Office to administer the Recruitment Campaign. The Cabinet Office will not supply any information you have passed to us to any third parties without your consent except where (1) such transfer is a necessary part of the activities we undertake, or (2) we are required to do so by operation of law.

Within the Job Application Portal, there is a facility to save your draft application, to assist you in completion and review of the document prior to submission. In the DRAFT status, you are the only user who has access to the document.

Should you decide not to submit this draft application the document will be automatically deleted from the Portal, after the closure of the vacancy.

As an individual, you have a right under the Data Protection Act to obtain information from us, including a description of the data that we hold on you. Should you have any queries concerning this right, please email Cabinet Office at [corecruitment@cabinetoffice.gov.uk](mailto:corecruitment@cabinetoffice.gov.uk).