Investment Operations

Positions are available in all regions: Americas, Europe and Asia Pacific

Our business has over 3,000 employees across 40+ offices globally and is comprised of six different streams, spanning from Data & Artificial Intelligence to Provider Strategy. We are responsible for processes required for the end-to-end investment management process and providing operational support to BlackRock's portfolio management teams and client groups. We also own the day-to-day relationships with external service providers, such as banks and data/index suppliers, ensuring that we optimize BlackRock's relationships.

Our business contains four teams:

Global Provider Strategy (GPS)

A global team that manages the relationships & governance of BlackRock's post-trade service providers (e.g., custodians, fund administrators and transfer agents). GPS works with multiple teams and senior management across BlackRock to deliver executive strategic engagement with such firms and escalate and manage serious service issues, as well as oversee multiple relationship governance & risk metrics.

COO Team

Works to foster synergies across the Technology & Operations organization to efficiently run the business, effectively engage employees, and ensure our operations are scalable and compliant.

Global Investment Operations (GIO)

Responsible for all operational elements of the trading lifecycle, including trading & market documentation, collateral management and asset servicing. GIO uses technology to deliver an industry-leading single-operating platform.

Global Accounting and Product Services (GAAPS)

Provides effective oversight of outsourced providers' performance and acts as a resource for subject matter expertise for the fund accounting operation. The team also plays a key role in building and reviewing the fund accounting control framework and contributing to product development & launch at BlackRock.

Our team is known for:

Operational excellence:
Delivering a consistent and effective service model across all elements of the client and trade lifecycles.

Relationship Management:
Developing and maintaining relationships with clients, internal stakeholders and external partners.

Service Delivery:
Managing the firm's funds aligning to the Retail, Institutional and ETF client businesses, providing scalable and custom solutions to clients and analyzing trends to improve service and client deliverables.

Technology and data focus:
Understanding the flow of client, market and fund information across BlackRock and external data providers and working alongside our systems engineers and UI developers to build the next generation of BlackRock's tools.

Investment Operations

What will you do as an Analyst?

- Gain exposure to multiple business areas and investment products across the firm
- Be challenged to think innovatively and creatively to solve complex business and operational issues
- Collaborate with teams across the firm to deliver BlackRock's expertise and innovative solutions to clients
- Evaluate systems, processes and procedures for inefficiencies and make recommendations for improvement
- Be part of and develop within a truly global and innovative group

What capabilities are we looking for?

- Analytical approach
- Relationship management
- Proactivity
- Critical thinking
- Problem-solving
- Project management
- Technical curiosity