

# Investment Operations

Positions are available in all regions: Americas, APAC & EMEA

Investment Operations are responsible for the end-to-end investment management process, providing operational support to BlackRock's portfolio management teams and client groups. They also own the day-to-day relationships with external service providers, such as banks and data/index suppliers, ensuring that they optimize BlackRock's relationships.

## Teams you may be considered for:

### Global Provider Strategy (GPS)

A small, global team that manages the relationships & governance of BlackRock's post-trade service providers, i.e., custodians, fund administrators and transfer agents. GPS works with multiple teams and senior management across BlackRock to deliver executive strategic engagement with such firms and escalate and manage serious service issues, as well as oversee multiple relationship governance & risk metrics.

### Separately Managed Accounts (SMA) Solutions

Supports new account openings, new client implementations, portfolio accounting processes and billing, to name a few. Their goal is to provide an exceptional client experience and make the myriad of processes and interactions as seamless and efficient as possible for the client.

### Global Investment Operations (GIO)

Responsible for all operational elements of the trading lifecycle. GIO delivers a globally consistent operating platform that is an industry leader in delivering scale, efficiency, and risk management using technology to disrupt market infrastructure and leverage new technologies through integration with Aladdin.

### Global Accounting and Product Services (GAAPS)

Provides effective oversight of outsourced providers' performance and acts as subject matter expert resource for the fund accounting operation. The team also plays a key role in building and reviewing the fund accounting control framework and contributing to product development / launch at BlackRock.

## This function is known for:

#### Operational excellence:

Delivering a consistent and effective service model across all elements of the client and trade lifecycles.

#### Relationship Management:

Developing and maintaining relationships with clients, internal stakeholders and external partners.

#### Service Delivery:

Managing the firm's funds aligning to the Retail, Institutional and ETF client businesses, providing scalable and custom solutions to clients and analyzing trends to improve service and client deliverables.

#### Technology and data focus:

Understanding the flow of client, market and fund information across BlackRock and external data providers and working alongside our systems engineers and UI developers to build the next generation of BlackRock's tools.

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## What will you do as an Analyst?

- Gain exposure to multiple business areas and investment products across the firm
- Be challenged to think innovatively and creatively in order to solve complex business and operational issues
- Collaborate with teams across the firm to deliver BlackRock's expertise and innovative solutions to clients
- Evaluate systems, processes and procedures for inefficiencies and make recommendations for improvement
- Be part of and develop within a truly global and innovative group

## What capabilities are we looking for?

- Analytical approach
- Relationship management
- Proactivity
- Critical thinking
- Problem solving
- Project management
- Technical curiosity