

Business Operations

Positions available in: Americas, Europe, and Asia Pacific

Together, we help more and more people experience financial well-being

In particular, our Business Operations group works with teams across the organization to deliver a seamless investment management process.

What does our business do?

Business Operations, totaling 3,000+ employees across 40+ offices globally, is comprised of 6 different streams, spanning Data & Artificial Intelligence to Provider Strategy. The business area is responsible for processes required for the end-to-end investment management process, providing operational support to BlackRock's portfolio management teams and client groups globally. We also manage the day-to-day relationships with external service providers, such as banks and data/index suppliers, ensuring that we leverage and optimize BlackRock's relationships.

Our business contains two teams:

Business Operations

Supports our investment and client businesses by operating across business management, client onboarding and implementation, and client experience management.

Technology Operations

Supports our technology business areas by partnering with cyber and information security, data science and AI, and technology enterprise services.

Our team is known for:

- Providing data services and solutions to support the entire firm
- Improving the client experience
- Managing the firm's funds aligning to the Retail, Institutional and ETF client businesses
- Managing relationships with banks and market data/index providers
- Delivering scalable and customized reports
- Onboarding new portfolios by working across numerous BlackRock teams (sales, portfolio management, and investment operations)
- Analyzing trends to constantly improve service and client deliverables
- Understanding flow of client, market, and fund information across BlackRock and external data providers
- Working alongside our systems engineers and UI developers to help create the next generation of BlackRock's tools
- Proving out and productionalizing scalable infrastructure
- Developing technology solutions and providing expertise to address business and industry challenges

Business Operations

We partner with:

- **Internally:** Technology teams, Portfolio Managers, Legal & Compliance, Financial Planning & Analysis, Human Resources, and more
- **Externally:** Our teams work with clients such as banks and providers for onboarding, contracting, etc.

What will you be doing as an analyst?

- Gain exposure to multiple business areas and investment products across the firm and the globe
- Be challenged to think innovatively and creatively to solve complex business and operational issues
- Analyze trends in queries to improve client work
- Evaluate systems, processes and procedures for inefficiencies and make recommendations for improvement

What capabilities are we looking for?

- Analytical approach
- Critical thinking
- Problem solving
- Project management
- Technical curiosity